

MINUTES OF THE BOARD OF DIRECTORS MEETING
ILLINOIS STATE ASSOCIATION OF COUNTIES
December 18, 2018
828 S. Second Street
Springfield, IL

A meeting of the Board of Directors of the Illinois State Association of Counties (ISACo) was held on Tuesday, December 18, 2018, at 10:04 a.m. at the ISACo Office in Springfield, IL at which the following were in attendance in person or via teleconference:

Cook, Commissioner Deborah Sims, President
DuPage, Board Member James D. Healy, Vice President
Washington, Chairman David Meyer, Secretary
Winnebago, Auditor Bill Crowley, Treasurer
Cook, Commissioner Stanley Moore
Kendall, Board Member Matt Prochaska
Cook, Commissioner Peter Silvestri
Will, Speaker Denise Winfrey
Tazewell, Chairman David Zimmerman

ISACo STAFF

Joe McCoy, Executive Director

GUESTS

Cook, Chief of Staff Aeria Charles with Commissioner Sims' Office
Cook, Victoria Moreno with Commissioner Anaya's Office

APPROVAL OF MINUTES

A motion was made by Auditor Crowley and seconded by Commissioner Silvestri to adopt the minutes from the September 7 and November 16 meetings. The motion was approved and the minutes were adopted.

ELECTION OF OFFICERS

A motion was made by Vice President Healy and seconded by Chairman Zimmerman to nominate the following Board members as officers for a two-year term:

Commissioner Debora Sims as President
Board Member James Healy as Vice President
Chairman David Meyer as Secretary
Auditor William Crowley as Treasurer

The motion was approved.

EXECUTIVE COMMITTEE REPORT

Executive Director McCoy indicated that the issues discussed by the Executive Committee at its December 17 meeting are included on the agenda and would be covered later during the meeting.

PRESIDENT'S REPORT

President Sims provided an update on the status of the office and thanked Vice President Healy for arranging for the acquisition of furniture. Vice President Healy thanked Will County for connecting ISACo to Caterpillar for the conveyance of furniture no longer needed by Caterpillar. Executive Director McCoy indicated the value of the furniture exceeds what ISACo spent. He informed the Board that Sangamon County agreed to store the excess furniture. A motion was made by Vice President Healy and seconded by Treasurer Crowley to accept the report. The motion was approved.

TREASURER'S REPORT

President Sims asked Treasurer Crowley to provide a report. Treasurer Crowley discussed the financials and indicated ISACo has a strong balance sheet. He highlighted several expenditures and asked for a motion to approve the checks. A motion was made by Vice President Healy and seconded by Secretary Meyer to approve the checks. The motion was approved. Secretary Meyer asked about the reimbursement protocol and Treasurer Crowley explained the process.

Executive Director McCoy presented the Board with a 2019 draft budget that had been previously discussed with the Executive Committee. A motion was made to accept the draft budget as a first-year baseline budget with the understanding it will be revisited throughout the year for necessary adjustments. A motion was made by Commissioner Silvestri and seconded by Vice President Healy to approve the draft budget. The motion was approved.

EXECUTIVE DIRECTOR'S REPORT

President Sims asked Executive Director McCoy to present a report. He announced the hiring of an administrative assistant. He indicated a draft contract has been prepared for membership/sponsorship services. He reviewed the terms of the draft contract. A discussion about the draft contract ensued. A motion was made by Vice President Healy and seconded by Treasurer Crowley to empower the Executive Committee to proceed with a contract. The motion was approved.

Executive Director McCoy reported on meetings he attended in December. He met with the Cook and collar county board chairpersons/executives/presidents in Chicago, had a separate meeting with Will County Executive Larry Walsh, Speaker Denise Winfrey and administrator Nick Palmer in Will County and attended the Cook County Board meeting where he was invited to speak. He will be attending the Kendall County Board meeting on February 14. A motion was made by Vice President Healy and seconded by Chairman Zimmerman to accept the report. The motion was approved.

LEGISLATIVE REPORT

President Sims asked Executive Director McCoy to provide a legislative report. He discussed the need to establish a Legislative Committee. Several structural options have been discussed by the Executive Committee. The Executive Committee recommends a Legislative Committee of no more than 12 regions and no more than 26 members. During the ensuing conversation, Board member Prochaska recommended that ISACo use the regional offices of education structure as a guide. A motion was made by Vice President Healy and Speaker Winfrey to authorize staff to establish the Legislative Committee within the parameters discussed. The motion was approved.

Executive Director McCoy discussed the Legislative Policy Statement for 2019. The document is intended to guide the positions ISACo takes on legislation. A motion was made by Secretary Meyer and seconded by Vice President Healy to approve the document. The motion was approved.

Executive Director McCoy discussed the legislative bill review protocol. The protocol establishes the bill position options ISACo can take on a bill and the process by which positions are determined. A motion was made by Vice President Healy and seconded by Treasurer Crowley to approve the bill review protocol. The motion was approved.

Executive Director McCoy informed the Board that he is looking at scheduling a legislative reception at the ISACo office in March. A motion was made by Treasurer Crowley and seconded by Secretary Meyer to accept the report. The motion was approved.

ISACo CAUCUS REPORT

President Sims asked for a report on the activity of the caucuses. Vice President Healy indicated that he, Board Member Prochaska and Speaker Winfrey were appointed to the ISACo Board by the Cook and Collar County Caucus (CCCC). President Sims reported that she, Commissioner Moore, Commissioner Silvestri and Commissioner Anaya have been appointed to the ISACo Board by Cook County. The CCCC is in the process of working with ISACo to hire a contract lobbyist. Chairman Zimmerman is working toward building the Large County Board Caucus (LCBC). A discussion ensued about the challenges facing the creation of the Rural Action Caucus (RAC) and how important ISACo will be for relieving certain burdens that fall upon county officials and their staff. A motion was made by Treasurer Crowley and seconded by Board Member Matt Prochaska to accept the report. The motion was approved.

UPCOMING MEETING

President Sims asked Executive Director McCoy to discuss a proposed meeting schedule. He reviewed a proposed schedule for the Board of Directors and Executive Committee. A motion was made by Chairman David Zimmerman and seconded by Vice President Healy to accept the report. The motion was approved.

OLD BUSINESS

A conversation ensued about the need for the Illinois Counties Association (ICA) to dissolve so remaining funds can be transferred to ISACo.

NEW BUSINESS

President Sims asked if there was any new business. Executive Director McCoy indicated the need per the bylaws to appoint an assistant secretary and assistant treasurer. A motion was made by Chairman Meyer and seconded by Treasurer Crowley to appoint Executive Director McCoy as assistant secretary. The Board will hold further discussions about appointing an assistant treasurer.

The Board discussed working with the county engineers to build support for a capital infrastructure bill to make sure counties receive funding.

ADJOURNMENT

There being no further business to come before the Illinois State Association of Counties, a motion was made by Vice President Healy and seconded by Treasurer Crowley to adjourn the meeting. The motion was approved, and the meeting was adjourned at 11:48 a.m.